

GREATER BATON ROUGE PORT COMMISSION
Commission Meeting
5:00 p.m. Thursday, November 18, 2021

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, November 18, 2021 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Ms. Rebecca A. Cunard
Mr. Hall L. Davis, IV
Mr. Michael D. DeLaune
Mr. Shelton C. Dixon
Mr. Ted H. Glaser
Mr. Bob Kelly
Mr. Troy S. LeBoeuf
Ms. Angela R. Machen
Mr. Lawrence G. Pierson
Ms. Lynn Robertson
Mr. Cedric A. Upshaw
Mr. James E. Walters, Jr.
Mr. Bobby Watts

ABSENT

Ms. Brenda R. Hurst
Mr. Travis M. Medine
Mr. Jessel M. Ourso, III
Mr. Donald M. Schexnayder

Agenda Item 4 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 5 - Approval of minutes of a Commission meeting held on Thursday, October 28, 2021.

On a motion by Mr. Bobby Watts, seconded by Mr. Mike DeLaune, the minutes were unanimously approved.

Agenda Item 6 - Monthly Engineering Report

Mr. Cortney White presented the monthly engineering report by reporting that: (1) Grain Elevator Improvements (Formerly the Grain Elevator Facility Tracks) – The project will be constructed in two phases/contracts. The first phase, the Barge Unloading Crane Package (e-crane and bare) (Project No. 2020-11-1) – The contractor is working on the crane pedestal and is on schedule. The crane pedestal is scheduled to be delivered and installed on the barge in January. The second phase, the Bulk Scale/Annex/Towers/Conveyance (Project No. 2020-12-1) – We are preparing the request for qualifications (RFQ) for the Construction manager at Risk Contractor (CMAR Contractor). Our goal is to advertise the RFQ in December 2021. (2) Deepwater Dock Fender System Evaluation and Rehabilitation (State Project Number H.011086) - We are working on the H-piles that are damaged by fabricating boxes to wrap around the piles. The work includes underwater welders. Visual slides were provided. (3) Northern Petroleum Terminal Expansion – We are initiating a pre-permit application meeting with the US Army Corps of Engineers and are attempting to have the meeting by mid-December. (4) Roadway Repairs – The first advertisement went out on November 17, 2021 with bids scheduled to be opened December 16, 2021.

Agenda Item 7 - Discussion and appropriate action concerning entering into a docking agreement for certain dates at the Old New Roads Ferry Landing with Viking Mississippi, LLC (Viking Cruises).

Following a discussion, on a motion by Ms. Angela Machen, seconded by Ms. Rebecca Cunard, the Commission unanimously approved entering into a Docking Agreement for certain dates in 2022 at the Old New Roads Ferry Landing with Viking Mississippi, LLC (Viking Cruises), as outlined in documentation presented to all Board members.

Agenda Item 8 - Discussion and appropriate action on an agricultural lease with Kollin Douget on port property in Pointe Coupee Parish.

Following a discussion, on a motion by Ms. Rebecca Cunard, seconded by Mr. Troy LeBoeuf, the Commission unanimously approved an agricultural lease for one year with an automatic renew each year for another year with Kollin Douget for approximately 18 acres of Port property to plant and harvest soybeans in Pointe Coupee Parish, as outlined in documentation presented to all Board members.

Agenda Item 9 - Discussion and appropriate action concerning evaluation, contract and compensation of the executive director.

Following a discussion, and on a recommendation by the Special Executive Committee meeting of November 9, 2021, on a motion by Mr. Jimmy Walters, seconded by Mr. Bobby Watts, the Commission unanimously approved a 5% salary increase and a two-year contract beginning January 1, 2022 for the executive director.

Agenda Item 10 - Financial Report

Ms. Katie LeBlanc presented the monthly financial report. No action was required.

Agenda Item 11 - Nomination and election of officers for 2022.

Mr. Bob Kelly opened the floor for nominations.

On a motion by Mr. Jimmy Walters to nominate Ms. Lynn Robertson as Treasurer, seconded by Mr. Troy LeBoeuf, the motion unanimously passed with Ms. Robertson elected Treasurer.

Mr. Ted Glaser moved to advance the officers as Rebecca Cunard, president; Mike DeLaune, vice president, and Bobby Watts, secretary. There were no other nominations. The motion unanimously passed with Rebecca Cunard, president; Mike DeLaune, vice president, and Bobby Watts, secretary as the elected officers for 2022. Ms. Angela Machen and Mr. Hall Davis abstained from voting.

Agenda Item 12 - Other matters

Mr. Steve Glusman addressed the Board with a reminder to the Executive Committee to complete the required mandatory training before the December 31, 2021 deadline.

Agenda Item 13 - Adjournment

On a motion by Mr. Hall Davis, seconded by Ms. Lynn Robertson, the Commission meeting adjourned.

Secretary: Bobby Watts

President: Rebecca A. Cunard

Date approved: December 16, 2021