

GREATER BATON ROUGE PORT COMMISSION
Commission Meeting
5:00 p.m. Thursday, September 26, 2019

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, September 26, 2019 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Ms. Cunard
Ms. Hurst
Mr. Johnson
Mr. Juneau
Mr. Kelly
Mr. LeBoeuf
Ms. Machen
Ms. Robertson
Mr. Seneca
Mr. Stevens
Mr. Watts

ABSENT

Mr. Chabert
Mr. Davis
Mr. DeLaune
Mr. Medine

Agenda Item 4 - Approval of minutes of a Commission meeting held on Thursday, August 22, 2019.

On a motion by Mr. Kelly, seconded by Ms. Hurst, the minutes were unanimously approved.

Agenda Item 5 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 6 - Monthly Engineering Report

Mr. White presented the monthly engineering report. No action was required at this time.

A. Discussion and appropriate action regarding the Inland Rivers Marine Terminal Container Yard Expansion (State Project No. H.013149) Change Order No. 1.

Following a discussion, on a motion by Mr. Juneau, seconded by Mr. Watts, the Commission unanimously approved Change Order No. 1 for the Inland Rivers Marine Terminal Container Yard Expansion (State Project No. H.013149) in the amount of \$16,704.19 for failed subgrade repairs necessary prior to adding limestone for the project, as outlined in documentation presented to all Board members.

B. Discussion and appropriate action regarding the 2019 Port Security Grant Program Site Surveillance Project.

Following a discussion, and project approval from the US Department of Homeland Security, on a motion by Mr. LeBoeuf, seconded by Mr. Kelly, the Commission unanimously approved to move forward with the surveillance project for sites at the Port's Baton Rouge Barge Canal properties as well as a site on the Mississippi River for a total approved project cost of \$99,376.00. The federal share is approximately \$75,000.00 and the state share is approximately \$25,000.00 for which we will seek reimbursement from the Louisiana Department of Transportation and Development. The Mississippi River site will require a Cooperative Endeavor Agreement between the Port and Southern University, which will be brought back before the Board for approval.

Agenda Item 7 - Update for informational purposes only status of the Chambering Yard Project (Greater Baton Rouge Port Commission Project No. 2017-11-1).

Mr. Hardman addressed the Board, for informational purposes only, by stating that the inspection and validation of elevation that Union Pacific Railroad requested for the mainline track south of the Intracoastal Waterway Bridge has been completed. Submittal of the results back to Union Pacific Railroad is expected on October 1st with an anticipated response from Union Pacific Railroad around October 4th. We were granted a 30-day extension and have been granted a second 30-day extension. We will continue to move forward with the project and will update the Board as we progress. No action was required at this time.

Agenda Item 8 - Consideration and appropriate action to name and appoint a voting delegate to represent the Greater Baton Rouge Port Commission at the 2019 Annual AAPA Convention to be held on October 13-16, 2019 in Norfolk, VA.

Following a discussion, on a motion by Ms. Cunard, seconded by Ms. Robertson, the Commission unanimously appointed Mr. Hardman as the voting delegate to represent the Greater Baton Rouge Port Commission at the 2019 Annual AAPA convention to be held on October 13-16, 2019 in Norfolk, VA.

Agenda Item 9 - Consideration and appropriate action on a Resolution authorizing the Executive Director to execute on behalf of the Commission a servitude / right-of-way / easement granting Entergy Louisiana, LLC the right to locate power lines and supporting poles in a relocated position made necessary by the construction of the Chambering Yard.

Following a discussion, on a motion by Ms. Cunard, seconded by Mr. Kelly, the Commission unanimously approved a Resolution authorizing the Executive Director to execute on behalf of the Commission a servitude / right-of-way / easement granting Entergy Louisiana, LLC the right to locate power lines and supporting poles in a relocated position made necessary by the construction of the Chambering Yard, as outlined in documentation presented to all Board members.

Agenda Item 10 - Discussion, consideration and appropriate action to approve proceeding with a contract to have the Mississippi River dredged in front of Dock No. 1 by Pine Bluff Sand & Gravel.

Mr. Hardman addressed the Commission by stating that dredging is an annual event at the Port. The contract with Pine Bluff Sand & Gravel to ratify and approve is identical to last

year, as outlined in documentation presented to all Board members. The dredge was utilized for 5 days instead of 3 days for the estimated cost of \$276,467.20. We are receiving funding through the Water Resources Reform & Development Act, as outlined in documentation presented to all Board members.

On a motion by Ms. Cunard, seconded by Ms. Hurst, the Commission unanimously approved to ratify the execution by the executive director of the contract with Pine Bluff Sand & Gravel to have the Mississippi River dredged in front of Dock No. 1 for the estimated cost of \$276,467.20 to be paid through the Water Resources Reform & Development Act.

Agenda Item 11 - Financial Report

Ms. LeBlanc presented the monthly financial report. No action was required.

Agenda Item 12 - Other matters

Commission President Kevin Stevens addressed the Board by stating that everyone has been provided at their place an evaluation form approved by the Commission and utilized last year for the evaluation of the executive director. He requested that everyone complete the evaluation form and return the form to him in the pre-addressed postage-paid envelope. Upon receipt of the completed evaluation form from each Commissioner, he will tabulate the responses and convene the Executive Committee to discuss the evaluation and formulate recommendations to be presented to the full Commission. An Executive Committee meeting will tentatively be scheduled for before the October 24th Board meeting. He asked for anyone with questions and concerns to contact him.

Agenda Item 13 - Adjournment

On a motion by Mr. LeBoeuf, seconded by Mr. Kelly, the meeting adjourned.

Secretary: Clint Seneca

President: Kevin J. Stevens

Date approved: October 24, 2019