

GREATER BATON ROUGE PORT COMMISSION
Commission Meeting
5:00 p.m. Thursday, November 21, 2019

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, November 21, 2019 at the Maritime Security Operations Center meeting room in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESIDENT

Mr. Chabert
Ms. Cunard
Mr. DeLaune
Mr. Johnson
Mr. Juneau
Mr. Kelly
Mr. LeBoeuf
Ms. Machen
Ms. Robertson
Mr. Seneca
Mr. Stevens
Mr. Watts

ABSENT

Mr. Davis
Ms. Hurst
Mr. Medine

Agenda Item 4 - Approval of minutes of a Commission meeting held on Thursday, October 24, 2019.

On a motion by Mr. DeLaune, seconded by Mr. Chabert, the minutes were unanimously approved.

Agenda Item 5 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 6 - Monthly Engineering Report

Mr. White presented the monthly engineering report. No action was required at this time.

- A. Discussion and appropriate action regarding Change Orders for the Inland Rivers Marine Terminal (IRMT) Container Yard Expansion (State Project Number H.013149).

Following a discussion, on a motion by Mr. Juneau, seconded by Mr. Kelly, the Commission unanimously approved the Change Orders submitted by GSA Consulting Engineers, Inc. for (1) Concrete Road Repair and (2) Tie-Bar Adjustment, for the total amount of \$29,785.49, as outlined in documentation presented to all Board members.

Agenda Item 7 - Update for informational purposes only status of the Chambering Yard Project (Greater Baton Rouge Port Commission Project No. 2017-11-1).

Mr. Hardman addressed the Board, for informational purposes only, by stating that there is nothing further to add from last week's meeting and everything is moving along as planned. We have closed on funding and now have full funding for the project. For future meetings, this item will be moved from a regular agenda item to the monthly engineering report for construction projects.

Agenda Item 8 - Discussion and appropriate action on entering into a contract with Premier Geotech and Testing, LLC for materials testing in construction of the Chambering Yard.

Following a discussion, on a motion by Mr. Watts, seconded by Ms. Robertson, the Commission unanimously approved entering into a contract with Premier Geotech and Testing, LLC for construction materials testing and inspection services in the amount not to exceed \$44,125.00, as outlined in documentation presented to all Board members.

Agenda Item 9 - Report for informational purposes only regarding termination of lease with 306 Fleet, LLC and entering into a new lease agreement with Canal Barge for barge fleetling on the East Baton Rouge batture property.

Mr. Hardman addressed the Commission, for informational purposes only, by stating that 306 Fleet, LLC, Mr. Boyd Verrett's company, would like to terminate their current lease with the Port and turn the project over to Canal Barge for a barge fleetling operation. The

Port will continue to work on the lease and bring before the Board for approval at the December meeting. No action is required at this time.

Agenda Item 10 - Financial Report

Ms. LeBlanc presented the monthly financial report. No action was required.

Agenda Item 11 - Discussion and appropriate action concerning the annual evaluation and contract of the Executive Director in accordance with the Port's standard policy. This item may potentially be discussed in executive session pursuant to the applicable exception to the open meeting law regarding such matters La. R.S. 42:17 (A) (1).

Mr. Stevens addressed the Commission by stating that all the changes that were recommended at the November Joint Committee meeting have been made.

On a motion by Mr. Watts, seconded by Mr. DeLaune, the Commission unanimously approved the contract of employment of Jay Hardman, Executive Director of the Port of Greater Baton Rouge.

Mr. Hardman addressed the Commission, for informational purposes, by stating that his contract states that he shall perform annual performance evaluations of all unclassified employees and report such evaluations, along with any compensation change, to the Board no less than thirty (30) days prior to his performance evaluation. He reported to the Board that the evaluations are complete and his recommendation is a 4% rate increase for all unclassified employees.

Agenda Item 12 - Nomination and election of officers for 2020.

Mr. Stevens opened the floor for nominations.

Ms. Robertson moved to advance the current Vice President, Secretary and Treasurer to their next position of President, Vice President and Secretary, seconded by Mr. Juneau. The Board unanimously approved.

Mr. Watts nominated Ms. Cunard for Treasurer, seconded by Mr. DeLaune, The Board unanimously approved.

The newly elected officers for 2020 are Brenda Hurst, President; Clint Seneca, Vice President; Bob Kelly, Secretary; and Rebecca Cunard, Treasurer.

Agenda Item 13 - Other matters

Mr. Stevens addressed the Board expressing his gratitude of having served as the President of the Port Commission for the last year.

Agenda Item 14 - Adjournment

On a motion by Mr. Chabert, seconded by Mr. LeBoeuf, the meeting adjourned.

Secretary: Bob Kelly

President: Brenda R. Hurst

Date approved: December 12, 2019