

**GREATER BATON ROUGE PORT COMMISSION**  
**Commission Meeting**  
**5:00 p.m. Thursday, October 28, 2021**

The Greater Baton Rouge Port Commission met in regular session at 5:00 p.m. on Thursday, October 28, 2021 at the Commission office in West Baton Rouge Parish, Louisiana.

Following the Call to Order and the Pledge of Allegiance, the roll was called.

PRESENT

Ms. Rebecca A. Cunard  
Mr. Hall L. Davis, IV  
Mr. Michael D. DeLaune  
Mr. Shelton C. Dixon  
Mr. Ted H. Glaser  
Ms. Brenda R. Hurst  
Mr. Bob Kelly  
Mr. Troy S. LeBoeuf  
Ms. Angela R. Machen  
Mr. Jessel M. Ourso, III  
Ms. Lynn Robertson  
Mr. Donald M. Schexnayder  
Mr. Cedric A. Upshaw  
Mr. James E. Walters, Jr.  
Mr. Bobby Watts

ABSENT

Mr. Travis M. Medine  
Mr. Lawrence G. Pierson

Agenda Item 4 - Public Comments: Comments from the public regarding any/all of the agenda items listed below will be accepted at this point in the meeting. The meeting chairperson may also allow further comments from the public as and when each agenda item is considered during the meeting process.

There were no public comments.

Agenda Item 5 - Approval of minutes of a Commission meeting held on Thursday, September 23, 2021.

On a motion by Mr. Mike DeLaune, seconded by Mr. Jessel Ourso, the minutes were unanimously approved.

Agenda Item 6 - Monthly Engineering Report

Mr. Cortney White presented the monthly engineering report.

- A. Discussion and appropriate action regarding utilizing the CMAR project delivery method on the Bulk Scale/Annex/Towers/Conveyance Project (Project No. 2020-12-1).

Following a discussion, on a motion by Ms. Lynn Robertson, seconded by Mr. Jimmy Walters, the Commission unanimously approved utilizing the Construction manager at Risk (CMAR) project delivery method on the Bulk Scale/Annex/Towers/Conveyance Project No. 2020-12-1).

- B. Discussion and appropriate action regarding the Deepwater Dock Fender System Evaluation and Rehabilitation Project (State Project Number H.011086).

Following a discussion, on a motion by Mr. Troy LeBoeuf, seconded by Mr. Mike DeLaune, the Commission unanimously approved the Pile Repairs, Plastic Timber Replacement, and Rubber Fender Element Replacement/Re-securing, as outlined in documentation presented to all Board members, for a total of approximately \$425,000.00.

Agenda Item 7 - Discussion and appropriate action on entering into a new two (2) year Client/Agency Agreement with Diane Allen and Associates for the Port's advertising and public relations services.

Following a discussion, on a motion by Mr. Bobby Watts, seconded by Mr. Ted Glaser, the Commission unanimously approved a new two (2) year Client/Agency Agreement with Diane Allen and Associates for the Port's advertising and public relations services beginning January 1, 2022 through December 31, 2023 with rates, terms and conditions remaining the same as the previous contract, as outlined in documentation presented to all Board members.

Agenda Item 8 - Consideration and appropriate action on the proposed contract extension between the Greater Baton Rouge Port Commission and Haynie and Associates.

Following a discussion, on a motion by Mr. Cedric Upshaw, seconded by Mr. Donald Schexnayder, the Commission unanimously approved a new two (2) year contract with Haynie and Associates beginning January 1, 2022 through December 31, 2023 with rates, terms and conditions remaining the same as the previous contract, as outlined in documentation presented to all Board members.

#### Agenda Item 9 - Financial Report

Ms. Katie LeBlanc presented the monthly financial report. No action was required.

#### Agenda Item 10 - Other matters

Mr. Jay Hardman addressed the Commission for informational purposes only by stating (1) Commissioners interested in receiving Randy Haynie's legislative report tailored to the Port and the state's maritime industry should contact Mr. Hardman (2) on October 26, 2021, the American Queen Steamboat Company utilized the Pointe Coupee landing by docking the American Countess with shoreside excursions in Pointe Coupee. The American Queen Steamboat Company and the Port will release a press release on the shoreside excursion. Mr. Hardman and Mr. Steve Glusman are working on a docking agreement with Viking River Cruises for the Pointe Coupee Landing.

Donald Schexnayder asked about the status of the possible acquisition of land at the Pointe Coupee Old Ferry Landing. He also asked about and a discussion followed concerning when the Port might expect Gron Fuels to begin construction as well as the lease provisions applicable if they terminate the lease before construction or if they do not proceed.

Mr. Bob Kelly addressed the Board, for informational purposes only, by stating that (1) election of officers will be held at the full commission meeting in November (2) evaluation of executive director (3) Committee meeting will be held November 4, 2021 due to the Veteran's Day holiday.

#### Agenda Item 12 - Adjournment

On a motion by Mr. Mike DeLaune, seconded by Mr. Hall Davis, the Commission meeting adjourned.

Secretary: Michael D. DeLaune

President: Bob Kelly

Date approved: November 18, 2021